



To: MUIRFIELD DESIGN CONTROL COMMITTEE

Application for: **Awnings**

Date: \_\_\_\_\_ Lot #: \_\_\_\_\_ Phase # \_\_\_\_\_

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

This application is presented to the Muirfield Design Control Committee (MDCC) to request approval for proposed changes to my home. I understand that the Committee meets regularly, that they may take up to 30 days to respond to this request and will respond sooner, if possible. To expedite the process, please find enclosed 2 copies of this application, all relevant details and the design review fee. One copy of this application will be kept on file at the Association office and the other will be returned to me. I understand that approval is granted on a case-by-case basis. Pertinent parts of this application include:

- A drawing of the elevation(s) where the awnings(s) will be installed, showing the awning superimposed on the drawing
- Indicate the dimensions of the awning, installation method and color of installation hardware
- Details of materials proposed - color, style, dimensions, samples, brochures and color swatch
- Description of the type of installation, support poles, scissor frame, etc.
- Photos of the area where the proposed installation will take place
- Design Review fee payment of \$20.00
- Expected Date of Completion \_\_\_\_\_

I understand that written approval from the Muirfield Design Control Committee must be obtained prior to installing items. My signature below certifies my commitment to comply with all the requirements as outlined in the Design Standards and on the Guidelines.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**MUIRFIELD ASSOCIATION, INC.**  
**GUIDELINES FOR AWNING INSTALLATION**

Awnings are permanent structures attached to the home to provide shade over a deck or patio. Awnings must be proportioned to fit the area and in an earth-toned color that compliments the home. There are several items to consider when selecting the type, style and color for your home. Consider how the awning will attach to the home and how the support arms will affect maneuverability. Lateral-arm style supports tend to have more head clearance without using support posts. Awning-to-floor vertical support posts reduce the amount of usable space and clutter the area. Awnings must be soffit-mounted or wall mounted; roof mounting is prohibited. Metal, fiberglass and roof-mounted awnings are prohibited. Select a solid color or small patterned tweed that compliments the color of the house. A simple straight-across drape works best. Decorative edges such as scallops, fringe, or tassels are prohibited.

The following are required for compliance for awning installation:

1. Written approval from the MDCC must be obtained before installation begins.
2. Submit two complete applications including pertinent drawings, prints, brochures, samples and fee to the MDCC prior to starting this project. Support arms and/or pole location must be shown on the diagram.
3. Consider using lateral arm style supports to give more head clearance and space. The awning-to-floor vertical support posts will diminish the amount of useable space.
4. Clarify type of mounting on the home. Awnings must be soffit or wall mounted. They may not be installed on the front of any home or on the roof.
5. Awning material must be solid or small patterned color that compliments the exterior of the home. Large patterns, checks and plaids are not approved.
6. Striped material, ball fringe, tassels and elaborate valances are prohibited. A simple straight across drape works best.
7. Design Review fee payment of \$20.00



Please call the office for assistance at 614-889-0922.

